

# Washington Academy

SALEM CENTRAL SCHOOL DISTRICT

Salem, New York 12865

518-854-7600

Fax 518-854-3957



**MICHAEL TEATOR**  
JUNIOR/SENIOR HIGH SCHOOL PRINCIPAL

January 7, 2010

Dear Parents/Guardians of 7<sup>th</sup> & 8<sup>th</sup> Grade Students:

7<sup>th</sup> and 8<sup>th</sup> grade students will be taking their mid-term examinations during the 4-day examination period of January 26<sup>th</sup> through January 29<sup>th</sup>. During these 4 days, school will be closed for regular classes. Your child is expected to report to school **only** when he/she is scheduled to take an exam. 7<sup>th</sup> and 8<sup>th</sup> grade mid-terms are scheduled in the morning beginning promptly at 8:15. If your child does not take the bus to school, he/she should arrive at school at least 15 minutes before the exam begins.

Please make your child aware that no student will be dismissed before 10:15 AM, and the latest dismissal will be no later than 11:00 AM. **Students who walk** to and from school will be required to leave the school grounds as soon as they are dismissed from the exam room. **Students who ride the bus** will remain in supervised areas until they are dismissed for the 11:00 AM bus run. The proctors will issue a color-coded bus pass to each bus rider. This pass is valid only for the morning bus run. Only under extenuating circumstances will a junior high student be issued a pass for the afternoon bus run. **Parents who pick up** your children, please be aware that your child may be finished with his/her exam by 10:15 but, if more time is needed, will be allowed to continue until 11:00 AM.

In order to help us follow this dismissal plan, it is necessary for us to know if your child will be walking home, riding the bus, or being picked up by you. Please complete the enclosed form and have your child return it to Ms. Perkins by Tuesday, January 19, 2010.

**If school is closed due to inclement weather, the exams for that day will be moved to Friday, January 29<sup>th</sup>.**

I would also like to remind parents and students that there are no backpacks, cell phones, or any other electronic devices allowed in any of the testing areas.

If you have any questions or concerns about any of this information, please do not hesitate to contact me at 854-7600.

Sincerely,

Michael Teator

Enc.

**MID-TERM DISMISSAL PLAN JANUARY 26-29, 2010**

After each mid-term exam during the week of January 26<sup>th</sup> – January 29<sup>th</sup>, 2010, my child,

\_\_\_\_\_, in grade \_\_\_\_\_, will do one the following:  
(student's name)

\_\_\_\_\_ walk home      \_\_\_\_\_ ride the bus      \_\_\_\_\_ be picked up

\_\_\_\_\_  
Parent's Name Print

\_\_\_\_\_  
Parent's Signature

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Parent's Name Print

\_\_\_\_\_  
Parent's Signature