

SALEM CENTRAL SCHOOL
Salem, New York
BOARD OF EDUCATION MEETING AGENDA
WEDNESDAY, AUGUST 20, 2011
7:00 PM CAFETERIA

I. CONSENT AGENDA

- A. Recommend the Board of Education approve the minutes for the July 20, 2011 meeting. (Attachment pages 1-4)
- B. Recommend the Board of Education approve the CSE recommendations as presented. If there are any questions, Mr. Phaneuf can provide a summary prior to any Board action. (Attachment page 5)
- C. Recommend the Board of Education approve the following graduate hours:

Approval	Name	School	Course	Credits	Date(s)
First Approval	Dawn Parker	George Mason University	Workshop in Education Portfolio Writing	3	Fall 2011

II. PUBLIC AUDIENCE

- A. Public Audience

III. PRESENTATIONS

IV. COMMUNICATIONS

- A. Thank you notes from graduates for graduation awards. (Attachment pages 6 & 7)
- B. Thank you note from the Cambridge CSD (Attachment page 8)
- C. School Board Member Training. If you would like to attend this training please let Maura Rapp know and she will register you. (Attachment pages 9 & 10)

V. OLD BUSINESS

VI. BUSINESS AFFAIRS

- A. **Resolution One:**

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the entire unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed four percent (4%) of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the Board of Education retain \$442,830 as the undesignated fund balance and apply \$560,000 to reduce of the tax levy from the fund balance.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of taxes for the Salem Central School District Towns of Greenwich, Hebron, Jackson and Salem in the County of Washington, New York State; you are hereby commanded:

1. To give notice and start collection on September 1, 2011 in accordance with the provisions of Section 1322 of the Real Property Tax Law.
2. To give notice that tax collection will end on November 2, 2011.
3. To collect taxes in the total sum of \$4,642,417 in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

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4. To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest (2%) penalties to all taxes collected during the second month of the tax collection and to account for such sums as income due to the school district.
7. To issue press-numbered receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

<u>Member</u>	<u>Vote</u>
Shelley Dean	_____
Garth Kenyon	_____
Marlon Galimore	_____
Elaine Davis	_____
Mary Braymer	_____
Vote:	_____

Resolution Two:

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to decrease for the current budget of the 2011 – 2012 school year the sum of \$11,070,785;

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate /1000 by	Total Tax Levy by Towns

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		Towns	
Greenwich	\$10,777,649	11.264616	\$121,692
Hebron	\$106,402,369	11.258583	\$1,201,403
Jackson	\$16,120,656	38.405209	\$619,117
Salem	\$125,550,530	21.497340	\$2,700,205
TOTALS	\$258,851,204	XXX	\$4,642,417

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2011 and end November 2, 2011 giving the tax warrant an effective period of 60 days;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period (September 1, 2011 – September 30, 2011),

2nd month interest of 2 percent (2%) added (October 1, 2011 – November 2, 2011)

<u>Member</u>	<u>Vote</u>
Shelley Dean	_____
Garth Kenyon	_____
Marlon Galimore	_____
Elaine Davis	_____
Mary Braymer	_____
Vote:	_____

Resolution Three

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the Salem Public Library for the 2011-2012 school year the sum of \$19,500 such funds to be immediately transferred to the Trustee's of the Bancroft Library.

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Name of Town	Total Assessed Valuations by Towns	Equalized Tax Rate /1000 by Towns	Total Tax Levy by Towns
Greenwich	\$10,777,649	.047427	\$511.15
Hebron	\$106,402,369	.047427	\$5,046.34
Jackson	\$16,120,656	.161317	\$2,600.54
Salem	\$125,550,530	.090338	\$11,341.98
TOTALS	\$258,851,204	XXX	\$19,500.00

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 1, 2011 and end November 2, 2011 giving the tax warrant an effective period of 60 days;

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AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

1st month free period (September 1, 2011 – September 30, 2011),

2nd month interest of 2 percent added (October 1, 2011 – November 2, 2011)

<u>Member</u>	<u>Vote</u>
Shelley Dean	_____
Garth Kenyon	_____
Marlon Galimore	_____
Elaine Davis	_____
Mary Braymer	_____
Vote:	_____

- B. Recommend the Board of Education discuss and take action on joining the Adirondack School Boards Association. (Attachment pages 11-14)

VII. INSTRUCTIONAL AFFAIRS

- A. News & Notes – Jane Lourie, Rich Phaneuf, Kate Abbott, Kerri Zappala-Piemme
- B. Recommend the Board of Education approve the APPR Draft Plan.

VIII. PERSONNEL

- A. Recommend that the Board of Education approve Anna Courtney-Jilek to a one year probationary appointment in the English Language Arts Tenure Area beginning September 1, 2011 and ending June 30, 2011. (Attachment pages 15-18)
Certification: English Language Arts Grades 7-12
Step 5
Salary \$45,497
- B. Recommend that the Board of Education approve the following Extra Curricular Appointments:
Activity Period Supervisor Roy Fifield /Jim Howenstein
9th Grade Class Advisor Anna Courtney-Jilek
- C. Recommend the Board of Education approve the provisional reappointment of Karen MacGregor as Business Manager.
- D. Recommend the Board of Education approve the appointment of Amy Ruggles as School Bus Attendant effective September 1, 2011.

IX. NEW BUSINESS

- A. Recommend the Board of Education declare the following items as surplus and give the Superintendent the authority to dispose of it in the most expedient manner. (Attachment pages 19 & 20)

Quantity	Description	Disposal
2	WIAT – II Examiners Manual	Recycle
2	WIAT – II Supplement for College Students and Adults	Recycle
7	WIAT II Response Booklet	Recycle
1	WIAT II Grades PreK-12 2005 Update	Recycle
1	WIAT II Scoring Supplement	Recycle
1	WIAT II Word Card	Recycle
1	WIAT II Stimulus Booklet 1	Recycle
1	WIAT II Stimulus Booklet 2	Recycle
4 Pkgs	WIAT II Test Booklets	Recycle
1	Kaufman Sequential Leaders Kit	Recycle
1	Talk so Kids will Listen Workshop Kit	Recycle
1	The Diagnosis & Treatment of Behavior Problems	Recycle

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1	Behavioral Assessment of Childhood Disorders Book	Recycle
1	How to Increase Reading Ability	Recycle
1	Behavior Therapy Book	Recycle
1	Psychotherapy w/Children of Divorce Book	Recycle
1	Interventions Book	Recycle

- B. Recommend that the Board of Education approve the field trip request from FFA Advisor, Amy Maxwell to take students to the New York State Fair August 31 and returning September 1st. (Attachment page 21)
- C. Recommend the Board of Education discuss and take action on choosing BOCES or Girvin and Ferlazzo as our representatives for negotiations.

X. POLICY REVIEW

- A. Recommend the Board of Education review and adopt the attached BOE Policies as presented: #3260; #3280; #5571 and #5574 (Attachment pages 22-28)
- B. 2271-3320

XI. CAPITAL PROJECT UPDATE

- A. Recommend that the Board of Education approve the extension of the completion date of the track project to October 15, 2011. (Attachment pages 29)

XII. TOPICS FOR FUTURE BOARD MEETINGS

- A. NYS 3-8 Tests Results

XIII. PUBLIC AUDIENCE

IV. EXECUTIVE SESSION

Executive session is anticipated

Please note:

Executive Session of a Board of Education can be called for any of the following reasons:

- Matters that may imperil public safety
- Discussion on any matter that may disclose the identity of a law enforcement agent or informer.
- Discussion of information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- Discussions involving proposed, pending, or current litigation.
- Collective negotiations pursuant to article 14 of the Civil Service Law.
- Discussion of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- The preparation, grading, or administration of exams.
- The proposed acquisition, sale, or lease of real property or proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these items.

XII. ADJOURNEMENT